

**School Board Meeting Minutes**  
**Griswold Community Schools**  
**Monday, April 17, 2023**

The Board of Education met for its regular meeting on Monday, April 17, 2023 in the Conference room.

**2023-2024 Budget Hearing:** President Ryan Askeland called the budget hearing to order at 5:30 p.m. Business Manager Rold reviewed the proposed budget. There being no public input, the hearing was closed at 5:39 p.m.

President Ryan Askeland called the regular meeting to order at 5:40 p.m. Board members present were: Ryan Askeland, Aaron Houser, Scott Hansen, Erika Kirchhoff, Rob Peterson, Scott Peterson, and Don Smith. Also present were Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, and members of the public.

- **Reading of Mission Statement:** Board member Smith read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by R. Peterson to approve the agenda with the addition of *“Consider Entering Into Closed Session Under Iowa Code 21.5(1)i, For The Purpose Of Evaluating The Professional Competency Of An Individual Whose Appointment, Hiring, Performance Or Discharge Is Being Considered When Necessary To Prevent Needless And Irreparable Injury To That Individual’s Reputation And That Individual Requests A Closed Session”* to be addressed after item #19 and *“Consider Approval of Early Graduation Request”* to be addressed after item #11. Seconded by Houser, motion carried all ayes.
- **Public Input:** none.
- **Superintendent’s Report:** Henrichs commended the Transportation Director on another successful inspection report, notified the Board of an upcoming meeting regarding youth sports partnerships, and sought the Board’s opinion on purchasing a new school pickup and concession stand relocation.
  - **Thank You Cards** – card received from Charity Mundorf for the get-well flowers, Kim Palmer, Carol Leighton, and family of Dick Milner for the sympathy flowers, and Joy Abuhl on behalf of the Noble Initiative Foundation for the usage of the gym for the Child Development Center ground breaking event.
  - **The Month in Review – Administration** – Horton highlighted new teacher hires and discussed an open enrollment situation in regards to special education services. Lajko asked the Board’s opinion on purchasing an Owl camera in order to host virtual concurrent courses through Iowa Western Community College and on National Career Readiness testing.
  - **Board Learning Opportunities** – Vice President Kirchhoff presented Maddie Tischer with the Board Recognition award for being a role model to younger students and peers, along with her positivity and service attitude. Board discussed April recipient. Askeland notified the Board of the City’s sidewalk project to provide safe routes to school. He also applauded those involved in organizing the student career fair.
- **Consent Agenda:** Motion by R. Peterson to approve the consent agenda as amended.
  - Minutes of the Regular Meeting March 20, 2023
  - Minutes of the Special Meeting March 27, 2023
  - Financial Statements and Monthly Bills
  - **Personnel:**
    - **New Hires:** Taylor Lary – Elementary Paraprofessional (retroactive to April 4, 2023), Scott Robinson – Summer Custodian (average of 20 hrs. per week), Mallorie Wookey – Preschool Classroom Teacher, Aaron Houser – Volunteer Girls Basketball, Maggie Nordmeyer – Elementary Classroom Teacher, Eric Baker – District Technology Coordinator (all effective for the 2023-24 school year)
    - **Resignations:** Aaron Houser – MS Girls Basketball Coach, Tafi Brown – Cook (effective April 22, 2023), Kelsey Schuler (effective at the end of 2022-2023 school year)

- **Gifts, Memorials, Bequests:** \$500 from the Family of Nancy Christensen (\$250 for MS/HS and \$250 for library books), \$1,200 from the Griswold Optimist (\$200 for MS STEM Fair, \$500 for books, and \$500 for student lunch accounts)

Seconded by Kirchhoff, motion carried all ayes.

### Old Business

- **Board Policies – Second Reading** – Motion by Hansen to approve the Superintendent's recommendation to approve the first reading of board policies 413.6 and 413.7 and to waive the second reading and approve board policies 604.1, 604.2, 604.3, 604.4, 604.5, 604.6, 604.7, 604.8, 604.9, 604.10, 604.11. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of 2023-24 Shared Girls Wrestling Program** – Motion by Kirchhoff to approve the Agreement for Sharing Interscholastic Activity between the Red Oak CSD and Griswold CSD for Girls' Wrestling. Seconded by Houser, motion carried all ayes.
- **Four-Day School Week Update** – Henrichs provided an update on staff opinion's regarding a 4-day school week. Board plans to set a work session this summer to discuss logistics and address staff concerns before holding a public meeting. No formal action.

### New Business

- **Consider Approval Of The Individual Career And Academic Planning (ICAP) Plan** – Principal Lajko highlighted the ICAP Plan and credited Gina Kroon for her development of the plan. Motion by Kirchhoff to approve the ICAP Plan as presented. Seconded by Hansen, motion carried all ayes.
- **Consider Approval Of Resolution Authorizing The Redemption Of General Obligation School Bonds, Series 2017, Dated November 1, 2017, Approving A Second Amendment To Escrow Agent Agreement, And Levying A Tax For Fiscal Year 2024 For The Redemption Of General Obligation School Bonds, Series 2017, Dated November 1, 2017** – Motion by Kirchhoff to approve a Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2017, Dated November 1, 2017, Approving A Second Amendment to Escrow Agent Agreement, and Levying a Tax for Fiscal Year 2024 For The Redemption Of General Obligation School Bonds, Series 2017, Dated November 1, 2017. Seconded by Houser. Roll call ayes: Houser, Smith, S. Peterson, Askeland, R. Peterson, Hansen, Kirchhoff. Nays: none, motion carried.

#### **RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, APPROVING A SECOND AMENDMENT TO ESCROW AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2024 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS**

WHEREAS, the Griswold Community School District (the "District") issued \$9,785,000 General Obligation School Bonds, Series 2017, dated November 1, 2017 (the "Series 2017 Bonds"), \$8,475,000 of which are currently outstanding; of which \$115,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on March 15, 2021; of which \$165,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on March 1, 2022; and of which \$170,000 are now being called for redemption on May 1, 2025, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2024, which is sufficient to call and redeem the Redeemed Bonds on May 1, 2025; and

WHEREAS, the Series 2017 Bonds which mature after May 1, 2025 may be called in whole or in part on any date beginning on May 1, 2025, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature May 1, 2037; and

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2025.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Sandler & Co., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before May 1, 2024, the Treasurer shall deposit with the Escrow Agent \$170,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective May 1, 2025 pursuant to the terms of the Series 2017 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of May 1, 2025 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2017 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2024, \$170,000 which when collected shall be deposited with the Paying Agent pursuant to the Escrow Agent Agreement, as amended. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on May 1, 2025. Annually, on each May 1, beginning May 1, 2025 the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2017 for payment of principal and interest on the Series 2017 Bonds. Any remaining balance on May 1, 2025 shall be deposited in the School Bond Fund 2017.

Section 4. The Second Amendment to the Escrow Agent Agreement is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Second Amendment to Escrow Agent Agreement. Upon deposit on or before May 1, 2024 of \$170,000 with the Escrow Agent, the Escrow Agent is authorized and directed to invest such funds, at the written direction of the District, in Treasury Securities of the State and Local Government Series (SLGS) or direct U.S. Treasury obligations, at a yield not to exceed the yield on the Bonds and to mature on or before May 1, 2025. Absent such written investment direction from the District, the Escrow Agent shall hold such funds uninvested. The District must comply with the rebate requirements of the Resolution authorizing the issuance of the Series 2017 Bonds. PASSED AND APPROVED this 17th day of April, 2023.

- **Consider Approval Of 2023-2024 Budget** – As there were no objections during the budget hearing, motion by R. Peterson to approve the published 2023-2024 budget of \$12.94106 per \$1,000 taxable valuation. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval of Early Graduation Request** – Motion by Hansen to approve the early graduation request from Sophia Pelzer pending completion of the necessary graduation requirements. Seconded by Kirchhoff, motion carried all ayes.
- **Approve List Of 2023 Graduates** – Motion by Kirchhoff to approve the list of 2023 graduates as presented, pending completion of all graduation requirements. Seconded by Houser, motion carried all ayes.
- **Establish Registration Fees For 2023-2024** – Motion by Houser to set the book fee for 2023-24 at \$30.00 per student (*this fee may be waived if proper paperwork is completed.*) Seconded by Kirchhoff, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 605.1, 605.1R1, 605.2, 605.3, 605.3E1, 605.3E2, 605.3E3, 605.3E4, 605.3R1

Motion by S. Peterson to recess the regular board meeting at 6:48 p.m. and to reconvene after the conclusion of the expulsion hearing. Seconded by Houser, motion carried all ayes.



### **7:00 p.m. - Expulsion Hearing**

President Ryan Askeland called the expulsion hearing to order at 7:00 p.m.

- **Welcome And Delegations** – Board members present were Aaron Houser, Don Smith, Scott Peterson, Ryan Askeland, Rob Peterson, Scott Hansen, and Erika Kirchhoff. Also present were Superintendent David Henrichs, Board Secretary Hannah Bierbaum, the School's attorney Matt Hanson, Elementary Principal Nigel Horton and Secondary Principal Stephanie Lajko.
- **Approval of Agenda** – Motion by Houser to approve the agenda as presented. Seconded by Hansen, motion carried all ayes.
- **Roll Call Vote To Go Into Closed Session** – Motion by Houser to go into closed session pursuant to Iowa Code Section 21.5(1)e for the purpose of conducting a hearing to determine whether to expel a student at 7:03 p.m. Seconded by Kirchhoff. Roll call ayes: Hansen, Kirchhoff, R. Peterson, Houser, Smith, Askeland, S. Peterson. Nays: none, motion carried.
- **Roll Call Vote To Return to Open Session** – Motion by Houser to return to open session at 7:17 p.m. Seconded by Kirchhoff. Roll call ayes: Askeland, Hansen, R. Peterson, Smith, S. Peterson, Houser, Kirchhoff. Nays: none, motion carried.
- **Roll Call Vote To Go Into Closed Session** – Motion by Smith to go into closed session pursuant to Iowa Code Section 21.5(1)c for the purpose of discussing strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 7:18 p.m. Seconded by Hansen. Roll call ayes: Hansen, Askeland, S. Peterson, Kirchhoff, Houser, Smith, R. Peterson. Nays: none, motion carried.
- **Roll Call Vote To Return to Open Session** – Motion by Kirchhoff to return to open session at 7:47 p.m. Seconded by S. Peterson. Roll call ayes: Askeland, Hansen, R. Peterson, Smith, S. Peterson, Houser, Kirchhoff. Nays: none, motion carried.
- **Motion to Approve or Deny Request From Administration to Expel a Student And/Or Set Other Disciplinary Action** – Motion by Hansen to suspend the student in question for the remainder of the 2022-2023 school year. Seconded by Houser. Roll call ayes: Kirchhoff, Smith, R. Peterson, Hansen, Houser, S. Peterson, Askeland. Nays: none, motion carried.
- **Adjourn** – Motion by Hansen to adjourn the expulsion hearing at 7:50 p.m. Seconded by Kirchhoff, motion carried all ayes.

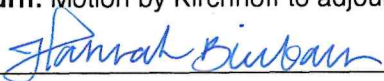
President Askeland reconvened the regular meeting of the board at 7:51 p.m.

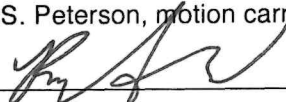
- **Discussion On March 27 Meeting Of The Labor / Management Committee** – Henrichs presented ideas from the Labor / Management Committee meeting on ideas from current staff members to attract and retain staff. Suggestions related to contract length and paid time off benefits will be considered during next years' negotiation sessions. Board was receptive to relaxing staff dress code, forgiving additional snow days, and providing staff meals during professional development. No formal action.
- **Consider Approval Of Snow Day Make-Up Plan** – Motion by Houser to approve the snow day make-up plan which would move the last day of school for students to May 24<sup>th</sup> and move the last day for staff to May 25<sup>th</sup>, forgiving two days for staff per the request from the Labor / Management Meeting. Seconded by Kirchhoff, motion carried all ayes.
- **Approve Master Contract For Technology Coordinator** – Motion by S. Peterson to eliminate the Master Contract for Technology Coordinator and include the Technology Coordinator position within the Non-Certified Master Contract. Seconded by R. Peterson, motion carried all ayes.
- **Accept Technology Coordinator Human Resource Handbook** – Motion by Houser to make the necessary changes to the Non-Certified Human Resource Handbook to include the Technology Coordinator position. Seconded by Hansen, motion carried all ayes.
- **Consider Entering Into Closed Session** – Motion by Hansen to enter into closed session under Iowa Code 21.5(1)i, For The Purpose Of Evaluating The Professional Competency Of An Individual Whose

Appointment, Hiring, Performance Or Discharge Is Being Considered When Necessary To Prevent Needless And Irreparable Injury To That Individual's Reputation And That Individual Requests A Closed Session at 8:30 p.m. Seconded by Kirchhoff, Roll call ayes: Houser, Smith, S. Peterson, Kirchhoff, Askeland, Hansen, R. Peterson. Nays: none, motion carried. Motion by Houser to return to open session at 8:46 p.m. Seconded by Kirchhoff, Roll call ayes: R. Peterson, Smith, S. Peterson, Houser, Askeland, Kirchhoff, Hansen. Nays: none, motion carried.

- **Consider Entering Into Closed Session** – Motion by Kirchhoff to enter into closed session under Iowa Code 21.5(1)i, For The Purpose Of Evaluating The Professional Competency Of An Individual Whose Appointment, Hiring, Performance Or Discharge Is Being Considered When Necessary To Prevent Needless And Irreparable Injury To That Individual's Reputation And That Individual Requests A Closed Session at 8:47 p.m. Seconded by R. Peterson. Roll call ayes: Hansen, Kirchhoff, R. Peterson, Houser, Smith, Askeland, S. Peterson. Nays: none, motion carried. Motion by Kirchhoff to return to open session at 9:28 p.m. Seconded by Houser. Roll call ayes: Askeland, Hansen, R. Peterson, Smith, S. Peterson, Houser, Kirchhoff. Nays: none, motion carried.

**Adjourn:** Motion by Kirchhoff to adjourn at 9:29 p.m. Seconded by S. Peterson, motion carried all ayes.

  
 \_\_\_\_\_  
 Hannah Bierbaum, Board Secretary  
 (Next regular meeting May 15, 2023)

  
 \_\_\_\_\_  
 Ryan Askeland, President

*Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.*

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
95 PERCENT GROUP	Registration	880.00
AGRILAND FS	Def fluid	1,009.93
ALBIREO ENERGY LLC	Annual contract	4,010.20
ALLEY, MEGAN	Reimbursement	28.30
AMAZON CAPITAL SERVICES	Supplies/books	345.88
ATLANTIC COMMUNITY SCHOOL DISTRICT	EOC billing/sharing agreement	2,066.82
CAPPEL'S	Supplies	20.32
CDW GOVERNMENT INC.	MS Office	330.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	1,127.00
CITY OF GRISWOLD	Water & sewer	674.37
COUNCIL BLUFFS COMM SCHOOL DIST	Sp Ed Open Enrollment	5,458.40
FARR, KEVIN	Reimbursement	73.25
FIRST NATIONAL BANK	Supplies/Staff awards/postage/ads/travel	1,461.55
GLENWOOD COMM. SCHOOLS	APEX	10,940.97
GREEN HILLS AEA	Training	100.00
GRISWOLD AMERICAN	Minutes/claims/notice	803.83
HEARTLAND AREA ED AGENCY 11	Stationary items	26.20
HORTON, NIGEL	Reimbursement	60.00
HYVEE FOOD STORES INC.	Flowers/foods class supplies	200.59
ICDA	Medallion	28.00
IOWA DEPARTMENT OF HUMAN SERVICES	Medicaid billing	1,695.75
J.D. WYMAN SERVICE	Repairs	94.00
J.W. PEPPER & SON, INC.	Music	40.98

J.W. PEPPER & SON, INC.	Music	49.97
JONES, ANN	Reimbursement	27.85
JOSTEN'S	Diploma/grad medals	375.11
LAJKO, STEPHANIE	Reimbursement	60.00
LAVERTY SANITATION, INC	Trash removal	1,740.00
MATHESON TRI-GAS	STEM fair supplies	65.71
MCI	Long distance charges	52.05
MENARDS	Supplies	99.99
MIDAMERICAN ENERGY	Electricity	7,438.77
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	81.00
PANGELINA, ANITA	Reimbursement	100.00
PECK, JEB	Reimbursement	56.85
POSITIVE PROMOTIONS	Branding materials	561.89
SANDBOTHE FIRESTONE	Tires	1,293.00
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	4,942.28
TIGER MART	Gas/diesel	4,679.78
TIMBERLINE BILLING SERVICES LLC	Medicaid billing	230.01
TRUCK CENTER COMPANIES	Repairs	913.54
TRUCK CENTER COMPANIES	Parts	168.65
VERIZON WIRELESS	Tablet lines	277.55
WALLACE, CHASE	Reimbursement	28.30
WARD'S NATURAL SCIENCE ESTABL	Supplies	272.81
WYMAN BODYWORX INC.	Repairs	291.58
WYMAN'S CARQUEST	Parts/supplies	1,188.70
	<b>Fund Total:</b>	<b>56,471.73</b>

**ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AHSTW COMMUNITY SCHOOL DISTRICT	B TR ENTRY FEE	100.00
AMAZON CAPITAL SERVICES	MUSICAL SUPPLIES	151.69
AMAZON CAPITAL SERVICES	MUSICAL SUPPLIES	19.98
ANDERSON ERICKSON DAIRY	MILK/COFFEESHOP	4.62
BALL HORTICULTURAL COMPANY	GREENHOUSE SUPPLIES	2,459.93
BEDFORD COMMUNITY SCHOOL	TR ENTRY FEE	220.00
BSN SPORTS	VB SUPPLIES	2,016.27
DANNCO INC	VB FLOOR SLEEVE COVER/FLEXI SB'S /FIELD PAINT/TR JERSEYS	2,416.20
FIRST NATIONAL BANK	GREENHOUSE SUPPLIES/NINTENDO MEMBERSHIP/SUPPLIES/NHS MEDALLIONS/ST FCCLA/AD CONFERENCE	1,533.94
GIRRES, CHRIS	SCHEDULING FEE	450.00
HARTIGAN, TOM	TR STARTER	500.00
HVVEE FOOD STORES INC.	FFA BANQUET FOOD/COFFEESHOP SUPPLIES	344.60
JOSTEN'S	CAP/GOWN	31.00
LENOX HIGH SCHOOL	B TR ENTRY FEE	110.00
MISSOURI VALLEY HIGH SCHOOL	VB ENTRY FEE	135.00
O'DANIELS, GARY	STARTER	225.00
ODEY'S INC.	INFIELD CONDITIONER	625.50
RIEMAN MUSIC	REPAIR/REEDS/OIL	193.35
RIVERSIDE COMMUNITY SCHOOL	G TR ENTRY FEE	100.00
SHENANDOAH HIGH SCHOOL	G TR ENTRY FEE	100.00
STEINBECK & SONS, INC.	GREENHOUSE HEAT	1,062.00
TROPHIES PLUS	MEDALS	33.90
ULINE	MUSICAL SUPPLIES	334.84
UNDERWOOD HIGH SCHOOL	JH TR ENTRY FEE	100.00
	<b>Fund Total:</b>	<b>13,267.82</b>

**CAPITAL PROJECTS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
FP MAILING SOLUTIONS	Postage machine lease	171.00
GRISWOLD COMMUNICATIONS	Phone/internet	1,646.01
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,394.50
	<b>Fund Total:</b>	<b>4,211.51</b>

**PHYSICAL PLANT & EQUIPMENT**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
CAMBLIN MECHANICAL	Repairs	888.75
	<b>Fund Total:</b>	<b>888.75</b>

**SCHOOL NUTRITION FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,663.41
BEEBE, TIFFANY	Reimbursement	40.50
BIMBO BAKERIES USA	Bread products	806.84
BULLER FIXTURE	Equipment/parts	915.89
MARTIN BROTHERS	Food/supplies	15,192.44
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	667.46
TIGER MART	Sugar	12.27
	<b>Fund Total:</b>	<b>20,298.81</b>

**TOTAL EXPENDITURES: 95,138.62**